

Writing Measurable Annual Goals

Annual Goal: Desired Behavior	What can the student realistically be expected to achieve by the end of the school year?
Evaluative Criteria	How well? Frequency (e.g., 4 out of 5 trials) Duration (e.g., for 20 minutes) Distance (e.g., 20 feet) or Accuracy (% correct or successful)
Evaluative Criteria Period	Over what period of time must the student perform the desired behavior at the above criteria level to be considered achieved? Number of days (e.g., over three consecutive days) Number of weeks (e.g., over a four week period) Occasions (e.g., during Math & English classes)
Method	As evaluated by what evaluation procedure?
Schedule	When/how often will progress towards the goal be evaluated*?
Responsibility	Who will be doing the evaluation?

*Schedule does not refer to when progress will be reported or the date by which the student should demonstrate mastery. It refers to when/how often progress will be checked, or assessed.

Taken from: *Sample Individualized Education Program and Guidance Document, NYSED/VESID 12/2002*

Old Chinese Proverb...“A goal is a dream with a deadline.”